

**PRE-QUALIFICATION/EXPRESSION OF INTEREST  
PLANNED PARENTHOOD FEDERATION OF NIGERIA**

Planned Parenthood Federation of Nigeria (PPFN), Registered in 1964 is the largest national non-governmental organization in Sexual and Reproductive Health in Nigeria (SRH). As a full member of the International Planned Parenthood Federation (IPPF), PPFN has expanded the scope of its programmed beyond Family Planning to cover broad sexual and reproductive health. PPFN is in the process of pre-qualification of vendors for the provision of various categories of goods and services as shown below

1. Required

Lot Number	Description
P20	Medical and Hospital equipment and consumables

2. other terms and conditions related to the required services:

- All expression of interest for each category each must be prepared and submitted independently by properly labelling submissions in line with lot number and description listed in 1 above
- All references to quantitative quotes should be in Nigerian Naira
- All submission should be stamped and signed by authorized representative of vendor
- PPFN Will not be responsible for any cost incurred by vendors in submission and response to this expression of interest
- Feedback will only be given to successful vendors
- PPFN Reserves the right to accept or reject any expression or interest at its discretion

3. Eligibility

All applicants should provide the following;

- CAC Documentation (Certificate of incorporation, Article and Memorandum of Association) of the bidding company
- Corporate Tax Identification Number (ITN) s provided by Federal Inland Revenue Services (providing in accurate TIN may result to disqualification of expression of interest)
- Organization profile, list of owners/directors, licenses and other related documents
- Verifiable physical office address
- Minimum of 3 reputable reference within the last three (3) years where similar activity provided successfully.

4. Submission Process

Completed offers including all the requirements and details specified, sealed in a plain envelope and clearly marked with the **full lot number and description of goods or services** should be sent to the address below and be dropped into the Tender Box situated at the reception or by e mail address [procurement@ppfn.org](mailto:procurement@ppfn.org) on or before 21<sup>st</sup> November 2022.

All vendors should ensure that they sign the bid register after dropping their expression of interest at the reception

6. Delivery Address

The Executive Director

Planned Parenthood Federation of Nigeria

No 4 Baltic Crescent off Danube Street, Maitama Abuja

Abuja.